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MEMORANDUM FOR: Executive Director-Comptroller

Deputy Director for Science and Technology

Deputy Director for Plans

Deputy Director for Intelligence

Inspector General General Counsel

SUBJECT

: 'Proposed Headquarters Employee Bulletin 186, Volunteer Service Opportunities for Federal

Employees

We forward for your information an advance copy of subject proposed bulletin, which has been approved for publication. The proposed bulletin is in response to a request from the Interagency Advisory Group that the Agency make known to its employees the opportunities for volunteer service.

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Acting Chief, Support Services Staff

D/P SSA-DDS

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Headquarters

EMPLOYEE BULLEL

15 October 1968

VOLUNTEER SERVICE OPPORTUNITIES FOR FEDERAL EMPLOYEES

- 1. Many Federal employees have asked, "What can we as individuals do to help meet the crises in our cities, fight the war on poverty, and provide some measure of assistance to disadvantaged persons?" Some say, "Aren't these problems so big that the Government must do it all and that as individuals we cannot participate?"
- 2. The truth of the matter is that as individuals each one of us can make a major contribution to solution of these problems. It is the dedication, the spirit, and the willingness to help of volunteers which move these important programs forward and make the difference between success or failure.
- 3. There are many opportunities for volunteer service through which persons can offer meaningful assistance in major problem areas facing us today. It is important that these opportunities be called to the attention of all Agency employees.
- 4. The greatest expression of charity involves the giving of one's self and time. Human warmth, patience, and love cannot be bought but must be given freely by people who have the capacity to really care for others. Most realize that money is not always the total solution to the problems of persons in need of help. Money can pay for the services of an instructor, but money cannot instruct.
- 5. It is impossible in this bulletin to list all the organizations which need volunteers. In addition, the organizations vary from community to community. A brochure entitled Voluntary Help Wented setting forth many year-round volunteer opportunities spensored by the Office of Reconcile Opportunity is available in the Personal Affairs Branch, Office of Personal, Room 5 E 11, Headquarters Building, for information if anyone is interested in performing volunteer work.

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6. In Washington, employees who wish to volunteer may also contact the Volunteer Service of the Health and Welfare Council of the National Capital Area, United Planning Organization, and other organizations who have volunteer activities. Information on these other activities may also be obtained from the Office of Personnel.

DISTRIBUTION: ALL EMPLOYEES